

William R. Burleigh Award for Distinguished Community Service

Nomination Form

The Burleigh Award honors individuals who demonstrate exceptional levels of community service and dedication. All Scripps employees who have a minimum of one year of employment with the company as of the nomination deadline date July 1 are eligible. You can nominate yourself and/or a Scripps colleague.

Please print form and complete:

Nominee's name _____ Title _____

Scripps operating unit _____ Department _____

Business phone _____ E-mail address _____

In a letter(s), describe the nominee's overall community service with emphasis on the selection criteria listed below. Nominees and/or nominators may submit the information. Testimonials (include newspaper articles or clippings from an organization's newsletter, letters from a non-profit organization's representatives and/or beneficiaries of the nominee's volunteer work) may also be included.

If you are nominating a colleague: Nominator's name _____

Scripps operating unit _____

Business phone _____

E-mail address _____

Selection Criteria:

- **Commitment:** Sustained personal dedication. How long has the nominee been involved in community service?
- **Leadership:** Personal responsibility and ownership; setting an example for others; service as a role model; application of business skills and practices in leading projects. Explain how the nominee has demonstrated leadership.
- **Impact:** Long-term and short-term benefits of the nominee's service to the community.
- **Innovation:** What the nominee has done to solve problems, find new approaches to current needs, inspire others, and take on an organization or project to the next level.

Mail completed nomination form, letter(s) and testimonials in one package to:

Patty Cottingham
Vice President/Administration
Scripps Howard Foundation
312 Walnut Street
Cincinnati, OH 45202

Deadline to return the nomination form and all materials is July 1. Winners will be announced August 15.
For information or questions, contact Patty Cottingham at 1-800-888-3000 ext. 3847 or patty.cottingham@scripps.com